

MINUTES OF THE MEETING OF THE ANNUAL MEETING OF SOUTH MOLTON
TOWN COUNCIL HELD IN THE TOWN HALL, SOUTH MOLTON ON TUESDAY 19
MAY 2015 AT 7.00pm

Present: In the Chair: Town Mayor Cllr S. W. Lock
 Cllr Miss. S. Bush Cllr M. Bushell
 Cllr M. Cornelius Cllr Mrs J. H. Foster
 Cllr D. J. Goodman Cllr M. J. Kingdon
 Cllr Ms T. Lewis Cllr Mrs C. Lock
 Cllr M. F. Way Cllr D. J. Worden

In Attendance: Mr A. C. Coates – Acting Town Clerk
 Mrs P. A. Miller – Town Clerk's Assistant

1/15 **NOMINATION AND APPOINTMENT OF MAYOR FOR 2015/2016
MUNICIPAL YEAR**

It was RESOLVED that Cllr D. Goodman be the Mayor of South Molton for the 2015/2015 municipal year.

Cllr Goodman took the chair and gave a vote of thanks to the retiring Mayor, Cllr S. Lock. Cllr Goodman hoped that members of the Town Council would work together to present a united front.

2/15 **DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN/MAYOR**

Cllr Goodman read out the above and the document was signed and witnessed by the Acting Town Clerk.

3/15 **NOMINATION AND APPOINTMENT OF DEPUTY MAYOR FOR THE
2015/2015 MUNICIPAL YEAR**

There were two nominations for the position of Deputy Mayor and following a paper ballot it was RESOLVED that Cllr Mrs C. Lock be appointed as Deputy Mayor of South Molton for the 2015/2016 municipal year.

4/15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Moore.

5/15 **CHAIRMAN'S ANNOUNCEMENTS**

Nil.

6/15 **DECLARATIONS OF INTEREST**

Nil.

7/15 **APPOINTMENT OF COMMITTEES 2015-2016**

Members noted a report compiled by the Town Clerk's Office with suggestions for reducing the number of Sub-Committees and to limiting the membership to a maximum of eight. It was RESOLVED that only the three main committees of Planning, Finance and Staff and two sub-committees titled Amenity Areas

Continued ...

Sub-Committee and Policy, Procedures & Strategy Sub-Committee are set up as follows:

- a) (i) **Planning Committee** - RESOLVED that membership consists of Cllrs Bush, Bushell, Cornelius, C. Lock, S. Lock, Moore, Worden & Mayor ex officio
- (ii) RESOLVED that Cllr Bush be elected as Chairman.
- (iii) RESOLVED that Cllr C. Lock be elected as Vice Chairman.
- b) (i) **Finance Committee** - RESOLVED that membership consists of Cllrs Bush, Bushell, Cornelius, Foster, Kingdon, Lewis, C. Lock, S. Lock, Way & Mayor ex officio
- (ii) RESOLVED that Cllr Way be elected as Chairman.
- (iii) RESOLVED that Cllr C. Lock be elected as Vice Chairman
- It was also RESOLVED to alternate the times of meetings of the Finance Committee meetings to be held every second Monday of the month; times being 8.30am and 6.30pm. Cllr S. Lock wished to have it minuted that he voted against this resolution.
- c) (i) **Staff Committee** - RESOLVED that membership consists of Cllrs Cornelius, Kingdon, Lewis, C. Lock, Moore, Way & Mayor ex officio
- (ii) RESOLVED that Cllr Moore be elected as Chairman
- (iii) RESOLVED that Cllr Kingdon be elected as Vice Chairman
- d) **Amenity Areas Sub-Committee** – RESOLVED that membership consists of Cllrs Bush, Bushell, Cornelius, Foster, Kingdon, Lewis, Moore, Way, Worden & Mayor ex officio
- e) **Policy, Procedures & Strategy Sub-Committee**
RESOLVED that membership consists of Cllrs Cornelius, Foster, C. Lock, S. Lock, Moore, Worden & Mayor ex officio

8/15 **TO CONSIDER THE POWERS OF COMMITTEES**

It was RESOLVED that the Planning, Finance and Staff Committees should have full powers to act and that the two Sub-Committees make recommendations to the full Town Council.

9/15 **MEMBERS TO WHOM TOWN CLERK CAN REFER IN MATTERS OF URGENCY**

It was RESOLVED that in matters of urgency the Town Clerk refers to the Mayor, Deputy Mayor and the Chairman of the Finance Committee.

Continued ...

10/15 **APPOINTMENT OF REPRESENTATIVES**

RESOLVED that the following appointments be made:

South Molton Tourist Association Cllr Worden

Devon Association of Local Councils – Larger Council Sub-Committee

Cllr Goodman

Devon Association of Local Councils Cllr Bushell

South Molton Twinning Association Cllr Lewis

South Molton Business Association Cllrs Goodman & Moore

Crime Prevention Panel Cllrs Bushell, S. Lock, Moore & Worden

Tree Warden Cllr Foster

South Molton Municipal Charities (Trustees)

Mr M. Smale

Mr S. White

Cllr Way

Cllr S. Lock

Pathfields Business Forum Cllr Bush

Friends of Community Woodland Group Cllr Foster

South Molton Community Sports & Physical Activity Network (SMCSPAN)

Cllrs Bushell, Goodman & Worden

Royal British Legion – South Molton Branch

Cllr Moore

South Molton and District Museum Management Group

Cllrs C. Lock & Kingdon

South Molton Cottage Homes Trustees Mr S. White & Mr C Squire (It was noted that no further nomination was required until May 2018)

The PIP Centre Cllr Goodman

The South Molton & District Licensees Association

Cllr Moore

South Molton & District Volunteer Bureau

Cllr Foster

There being no further business the meeting closed at 7.48pm.

Chairman

Date